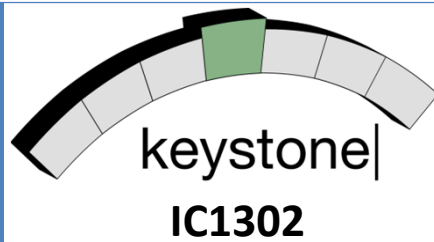
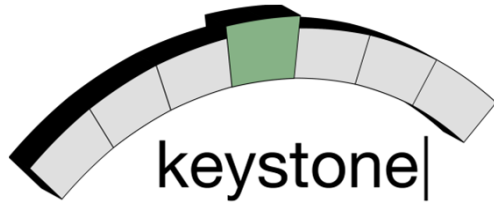


24 March 2014  
Leiden, Netherlands



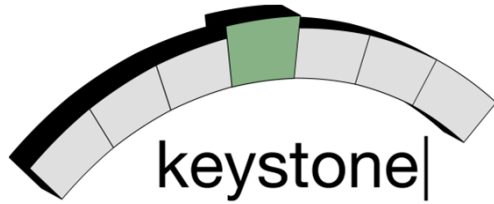
2<sup>nd</sup> MC Meeting

Francesco Guerra  
University of Modena and Reggio Emilia - Italy



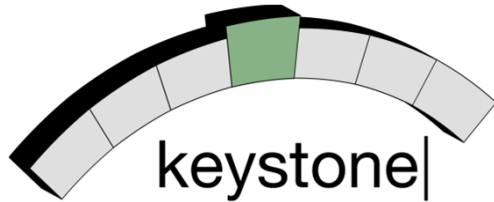
## Agenda

1. Welcome to participants
2. Adoption of agenda
3. Update from the Grant Holder [15 min]
4. Update from the Action Chair [30 min]
  1. Status of Action
  2. Action budget status
  3. STSM status and new applications
  4. Website and other tools for managing the action (Publications / Open annotated bibliography)
5. Organization of the Network [45 min]
  1. Executive Scientific Board Composition and Role
  2. How to involve MC/WG members



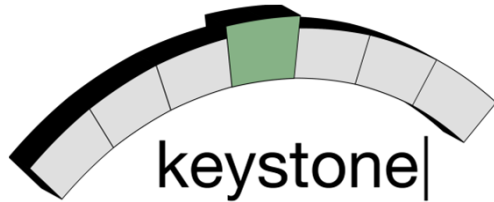
## Agenda (2)

6. Follow-up of MoU objectives & Scientific planning [60 min]
  1. Scientific strategy and activities for 2014
  2. Participation in Meetings
  3. Medium and Long-term planning
  4. Involvement of Enterprises
  5. Dissemination planning (Publications and outreach activities)
  6. Newsletter
7. Preparation of the Annual Progress Conference
8. AOB
9. Location and date of next meeting
10. Summary of MC decisions
11. Closing



## Update from the Grant Holder

- ▶ Recap the procedures for being reimbursed
  - ▶ first time: on-line registration for personal info and bank details: <https://e-services.cost.eu>
  - ▶ Complete online all expenses and download the individual travel claim after the meeting (claim available through the link in the invitation e-mail)
  - ▶ Signed original claim submitted to the grant holder (deadline 30 days after the meeting):  
*Francesco Guerra*  
*c/o Dipartimento di Ingegneria "Enzo Ferrari"*  
*via Vignolese 905/B*  
*41125 Modena*  
*Italia*
  - ▶ Deadline for form submission = 30 days from end date of meeting – after 30 days, you cannot download your TRF
- ▶ <http://www.keystone-cost.eu/keystone/how-to/travel-info/>

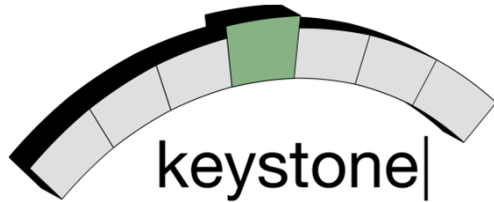


## Update from the Grant Holder

### ▶ **Problem: Italian Regulation**

- ▶ According to the Italian rules for payments not supported by receipts, the Grant Holder will be forced to apply a taxation (ritenuta d'acconto) to all expenses without receipts.
- ▶ *Taxation of flat rate reimbursements are not due if:*
  1. *the subject receiving the reimbursement is a Public Body or*
  2. *the subject is a fiscal resident in a country where there is a treaty between Italy and the country itself to avoid double taxation*  
([http://www.finanze.it/export/finanze/Per\\_conoscere\\_il\\_fisco/fiscalita\\_Comunitaria\\_Internazionale/convenzioni\\_e\\_accordi/convenzioni\\_stipulate.htm](http://www.finanze.it/export/finanze/Per_conoscere_il_fisco/fiscalita_Comunitaria_Internazionale/convenzioni_e_accordi/convenzioni_stipulate.htm)).
  3. *the expenses incurred for accommodation and meals exceed the flat rate reimbursed (120 euro per night, 20 euro per meal).*

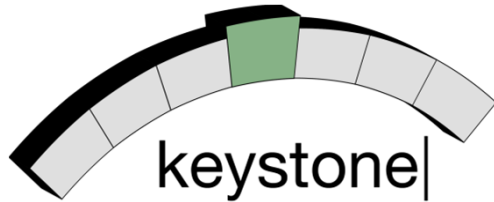
<http://www.keystone-cost.eu/keystone/how-to/how-to-submit-a-travel-reimbursement-request/>



## Update from the Grant Holder

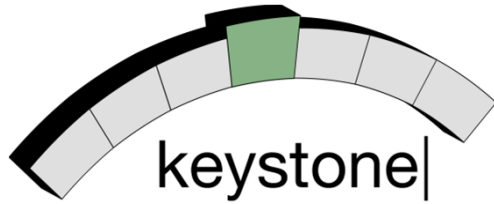
- ▶ **How to deal with this problem:**
- ▶ There are three possible options:
  - ▶ If the participant registers on eCost an institutional bank account the reimbursement will not be subject to any tax deduction.
  - ▶ Send a declaration released by the tax office stating that the participant is a fiscal resident in the country, taking advantage of a treaty between Italy and the country itself to avoid double taxation, if such treaty exists\*. The declaration must be sent in electronic form, together with the travel reimbursement form and a scanned copy of passport of the participant. The declaration should also be provided in original \*preferably\* during a meeting together with the reimbursement form or at the mailing address indicated above (if possible by express courier).
  - ▶ If all the expenses incurred for accommodation and meals exceed the flat rate that will be reimbursed.

<http://www.keystone-cost.eu/keystone/how-to/how-to-submit-a-travel-reimbursement-request/>



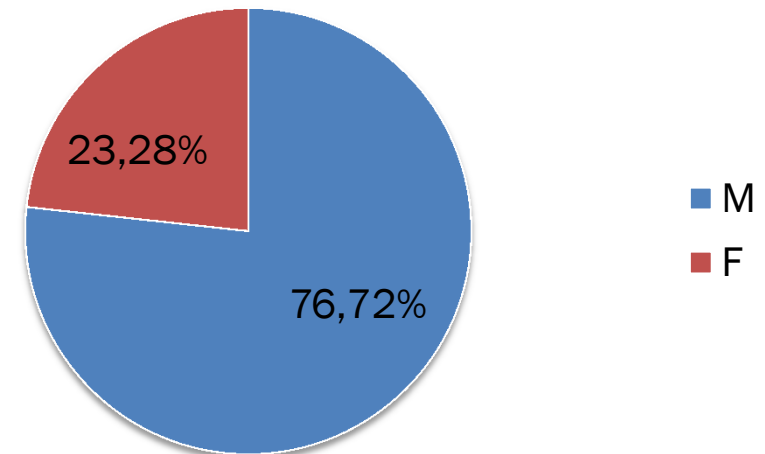
## Update from the Grant Holder

- ▶ If the MC considers following this procedure a big issue ... we have to change the Grant Holder
- ▶ STSMs -- > we need the certificate.
  
- ▶ CONs
  - ▶ The Grant Holder is the only person that has an access to the website managing invitations for the meetings
  
- ▶ How to contact the Grant Holder
  - ▶ [francesco.guerra@unimore.it](mailto:francesco.guerra@unimore.it)
  - ▶ [ic1302\\_granholder@unimore.it](mailto:ic1302_granholder@unimore.it)
  
- ▶ [DISCUSSION?]

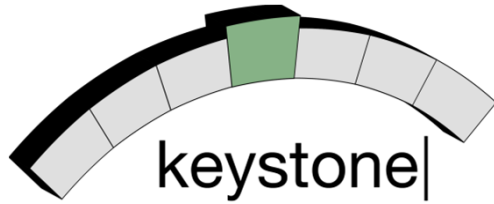


## Update from the Action Chair- Status of Action

- ▶ 26 Countries involved
  - ▶ Belgium, Bulgaria, Croatia, Cyprus, Estonia, Finland, France, FYR Macedonia, Germany, Greece, Ireland, Israel, Italy, Malta, Netherlands, Norway, Poland, Portugal, Romania, Serbia, Slovenia, Spain, Sweden, Switzerland, Turkey, United Kingdom
- ▶ 116 WG Members
  - ▶ Gender distribution (WG Members)

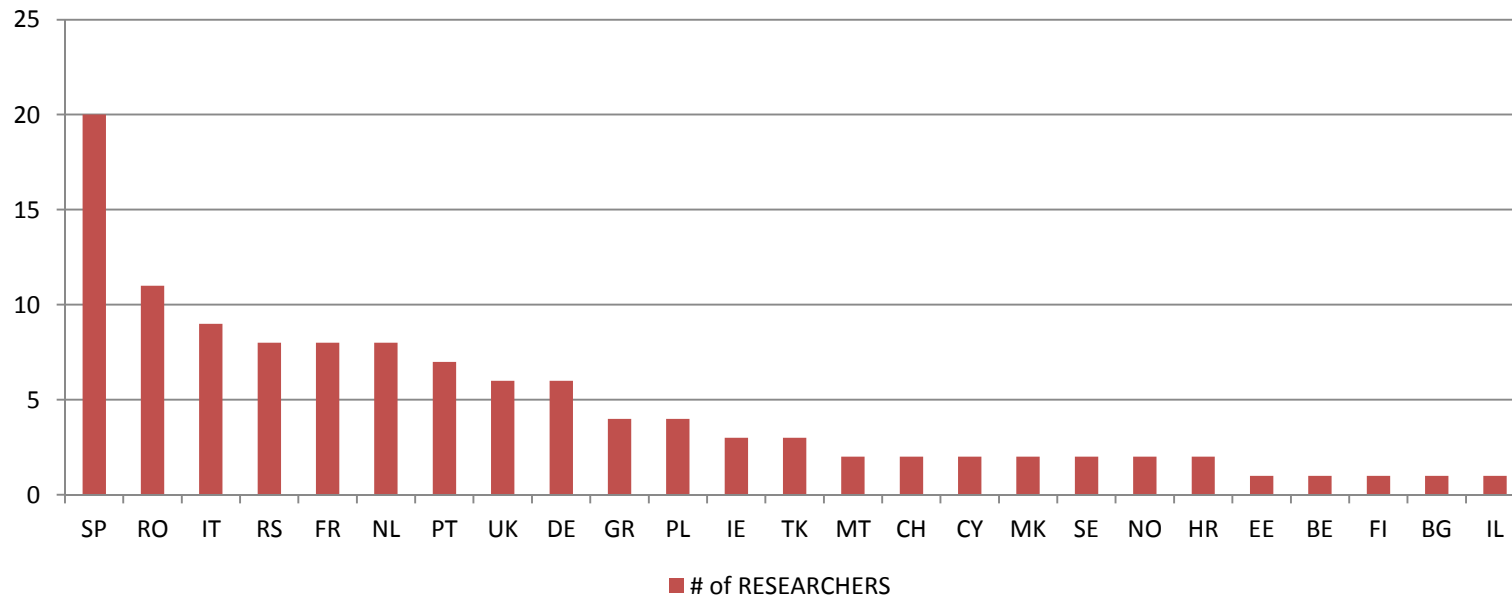




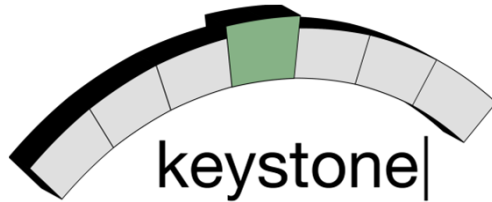


## Update from the Action Chair- Status of Action

- ▶ Involvement of people per country

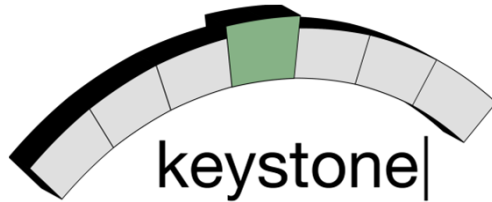


- ▶ Other countries are automatically added until May 2014
  - ▶ after the MC approval is requested
- ▶ [Approval of the updated WG Member list]



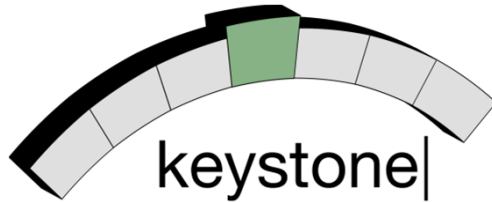
## Update from the Action Chair- Status of Action

- ▶ **COST Near Neighbour Countries**
  - ▶ COST Near Neighbour Countries include Albania, Algeria, Armenia, Azerbaijan, Belarus, Egypt, Georgia, Jordan, Lebanon, Libya, Moldova, Montenegro, Morocco, the Palestinian Authority, Russia, Syria, Tunisia and Ukraine.
  - ▶ Researchers affiliated to institutions in Near Neighbour Countries can participate in the COST Action on the same basis as the COST Countries that have signed the Memorandum of Understanding (MoU) – with the exception of the right to vote in the Management Committees or Working Groups of the Action.
  - ▶ Additionally, Near Neighbour Countries' institutions can be represented by a total maximum of two members in the Management Committee of a COST Action.
  - ▶ Up to two researchers from Near Neighbour Countries, one per institution, can be eligible for reimbursement to the Management Committee of the COST Action.



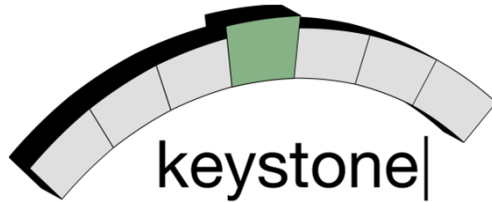
## Update from the Action Chair- Status of Action

- ▶ COST International Partner Countries
  - ▶ International Partner Countries already participating in COST Actions include: Argentina, Australia, Bangladesh, Brazil, Canada, Chile, China, Colombia, Costa Rica, Honk Kong, India, Indonesia, Iraq, Japan, Republic of Korea, Mauritius, Mexico, Namibia, New Zealand, Pakistan, Peru, Saudi Arabia, Singapore, South Africa, Sudan, Thailand, United Arab Emirates, United States of America and Uruguay.
  - ▶ Researchers affiliated to institutions in International Partner Countries can participate in COST Actions on the basis of ascertained mutual benefit.
  - ▶ Once their participation is approved, researchers from International Partner Countries can participate in a COST Action. They can participate in Management Committee meetings as Observers, with no voting rights. Researchers affiliated to institutions from International Partner Countries whose participation in a COST Action has been approved are not eligible for reimbursement.
  - ▶ Additionally, when more than two institutions from the same International Partner Country participate in a COST Action, they are requested to coordinate their participation, as International Partner Countries' institutions can be represented by a total maximum of two members in the Management Committee of a COST Action.



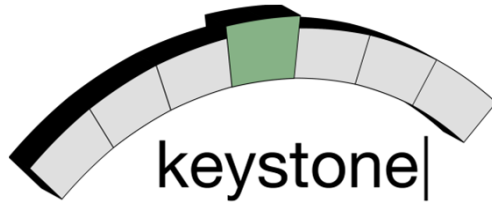
## Update from the Action Chair- STSM status and new applications

- ▶ We received and approved two STSM applications.
  - ▶ 1 from France to Netherland
  - ▶ 1 from Spain to Switzerland
- ▶ We have to find strategies for «pushing» the use of this tool in the network
- ▶ Proposal:
  - ▶ Move the next deadline to May 1
  - ▶ To remove the field «Starts after» in the call
  - ▶ Evaluate if other collection dates are needed (maybe 1 date in Sept)
- ▶ Important: 30 November 2014 is the end of the financial year
  - ▶ STSMs should finish by 15 October



## Update from the Action Chair- Website and other tool

- ▶ Section for each WG
  - ▶ WG chairs are allowed to post information  
<http://www.keystone-cost.eu/keystone/working-groups/wg2/>
  
- ▶ Home pages of WG members
  - ▶ How to search  
<http://www.keystone-cost.eu/keystone/members/>
  - ▶ Home pages  
<http://www.keystone-cost.eu/keystone/author/fguerra/>
  
- ▶ Open annotated bibliography
- ▶ KEYSTONE Publications
- ▶ Events
- ▶ LinkedIn? Twitter?
  - ▶ Suggestions?
  - ▶ Editorial Board to be defined later



## Organization of the Network - ESB composition and Role

- ▶ **Executive Scientific Board (ESB).** The ESB has the responsibility for planning, managing and executing the activities

**Chair:** Francesco Guerra (IT)

**Vice-Chair:** Jorge Cardoso (PT)

**Scientific Coordinator:** Yannis Velegarakis (IT)

**Dissemination Coordinator:** John Breslin (IE)

**WG1 Co-Leaders:** Raquel Trillo (ES), Stefan Dietze (DE)

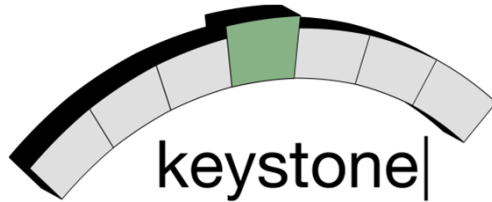
**WG2 Co-Leaders:** Elena Demidova (DE), Julian Szimanski (PL)

**WG3 Co-Leaders:** Omar Boucelma (FR), Bodgan Cautis (FR)

**WG4 Co-Leaders:** Paulo Rupino (PT), Ngoc Thanh Nguyen (PL)

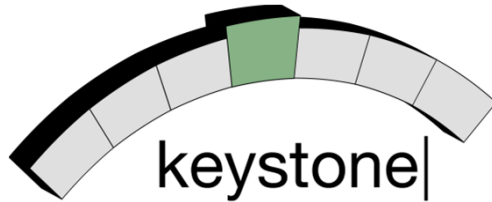
**Training Coordinator:** to be defined

**STSM Coordinator:** Abdulhussain Mahdi (IE)



## Organization of the Network - ESB composition and Role (2)

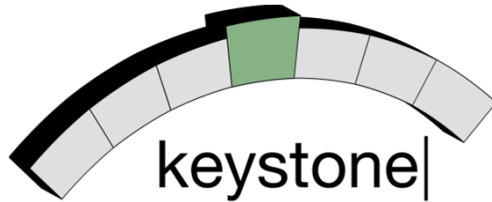
- ▶ In the previous MC meeting, we decided that
  - ▶ all the responsible positions were in charge until this meeting, where they (the same group and / or alternative proposals) will be voted
  
- ▶ ESB composition: why these people?
  1. Most of them participated in the submission
  2. Self candidature collected in May-October 2013
    - ▶ In the few case of conflict,
      - ESR and female people were preferred according to what we approved in the MoU



## Organization of the Network - ESB composition and Role (3)

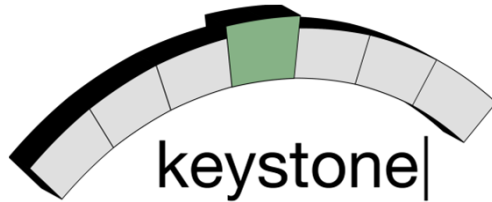
- ▶ WG Chairs: role - they are in charge of [page 10 of vademecum]:
  1. Coordinating and manage activities and tasks associated with the Action objectives relevant to the specific Working Group;
  2. Providing progress reports to the MC and present Working Group progress to the DC rapporteur and the COST Office if deemed necessary;
  3. Ensuring appropriate dissemination of results and output generated by the Working Group in order to maximize Action impact.
- ▶ WG Chairs
  - ▶ The (scientific) results achieved by the Action is the union of all the results achieved by the participants.
    - ▶ Leverage the research activity by means of the tools offered by the Action
      - there is a benefit from the participants directly involved and a global result for the network
    - ▶ Collect and report the scientific results





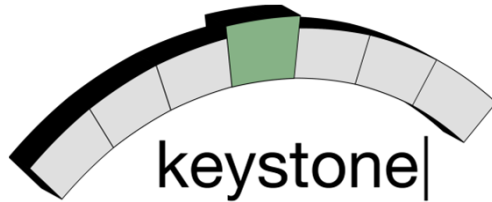
## Organization of the Network - ESB composition and Role (4)

- ▶ The activities planned will mainly be oriented to pursue two objectives [WorkPlan 2014]:
  - a) the creation and the consolidation of a network of research groups interested in the action themes,
  - b) the definition and analysis of emerging and important research topics in the area of keyword-based search over structured data sources.



## MoU objectives & Scientific planning- Scientific strategy and activities for 2014

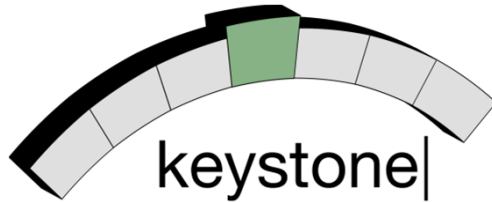
- ▶ Specific goals:
  - ▶ WG1: to analyze and study methods and techniques to represent different structured data sources. This aims at further facilitating the selection of relevant data sources for a given query. Dataset aspects under consideration will be quality, dynamics, topic coverage, or schema and type coverage.
  - ▶ WG2: to support the development of keyword search techniques scalable on very large datasets. In this context, we will address scalability and query ambiguity issues resulting from the increased size of the data, in particular in the context of big data.
  - ▶ WG3: will focus on semantic keyword disambiguation, exploring, in particular, various techniques such as name entity recognition, contextual disambiguation with the help of ontologies or textual corpus. The relationships to other works, such as INEX Linked Data initiative, will be explored.
  - ▶ WG4: the collection of datasets to be used by the other WGs to test their algorithms. This is an important activity since a common benchmark is still missing to enable the research community to evaluate various approaches.



## Organization of the Network - ESB composition and Role (5)

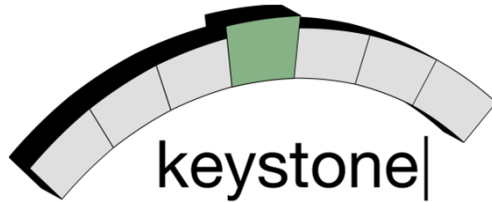
- ▶ Specific actions for achieving these tasks:
  - ▶ Collection/ analysis of research activities carried out by people in the WG / out of the WG
  - ▶ Definition of open issues and proposed solutions
  - ▶ Collection/Analysis/ Annotation of papers
  - ▶ To write with papers about the different topics and to disseminate their results.
  
- ▶ We have to approve/confirm the ESB members
- ▶ My proposal is to confirm the chairs selected in the last meeting
  1. We have just started the activities -- > no reason supporting a change
  2. We have planned together with the ESB the activity for this year
  3. Self candidature for Training Coordinator

[MC TAKES A DECISION]



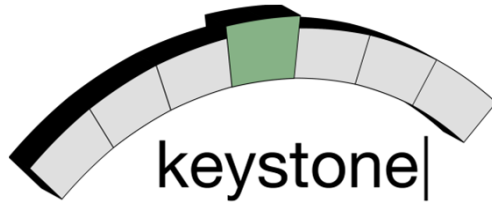
## Organization of the Network - MC/WG members' involvement

- ▶ We decided two main goals:
  - a) the creation and the consolidation of a network of research groups interested in the action themes,
  - b) the definition and analysis of emerging and important research topics in the area of keyword-based search over structured data sources.
- ▶ Results promised:
  - ▶ **Action Website**
  - ▶ **Report:** The report will be composed of two main sections.
    - ▶ Section 1: the action following the management perspective,
    - ▶ Section 2: the action following a research perspective.
  - ▶ **Dataset repository:** [Website]
  - ▶ **Researcher database:** [Website]
  - ▶ **Publication database:** [Website]
  - ▶ **Open Bibliography:** [Website]
  - ▶ **Newsletter:** [John later]



## Organization of the Network - MC/WG members' involvement (2)

- ▶ We would like to decide together (ESB + MC) a strategy (and a roadmap) for achieving these goals
  - ▶ We should try to match «formal results» required by the project reporting with «substantial results» (research / networking results)
- ▶ For the moment we have a mailing list for each WG. To identify specific actions (common to all the WGs) for:
  - ▶ Involving members
  - ▶ Collecting data
  - ▶ Promoting joint researches / the submission of applications
  - ▶ Organizing meetings (see next slide)
  - ▶ Organizing workshops/ special issues / ...

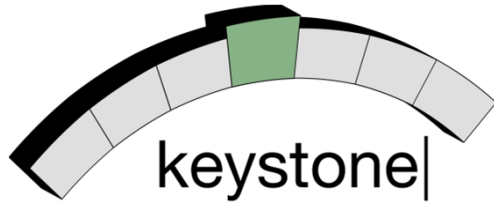


## Short Note about the organization of event supported by KEYSTONE

- ▶ COST Actions support three kinds of meetings [Vademecum pag 21]:
  - ▶ MC Meetings -- > Management of the Action, only for MC members
  - ▶ Working Group meetings
    - ▶ Working Group Meetings focus their work on the scientific and/or technological objectives of the Action
    - ▶ Open to WG Members
  - ▶ Action Meeting
    - ▶ This type of activity must be organised or co-organised by the COST Action, and is open to the scientific community to showcase the Action's activities
    - ▶ Open to WG Members / Participants in the Actions
    - ▶ Free access!
  
- ▶ [BRAIN -STORMING]

## **PROFILES 2014: 1st International Workshop on Dataset Profiling & Federated Search for Linked Data**

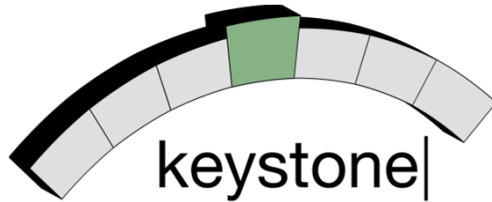
- Linked Data quality evaluation is the key aspect for source selection and search
- The PROFILES 2014 workshop aims to gather innovative search approaches for large-scale, distributed and heterogeneous linked datasets inline with dedicated approaches to analyse, describe and discover endpoints, as an inherent task of query distribution  
<http://www.keystone-cost.eu/profiles2014/>
- Organized in collaboration of WG1 and WG2 of KEYSTONE
- Venue: Anissaras, Crete, Greece. Date: May 26, 2014
- Received 10 submissions (8 full papers)



## Change in the Budget

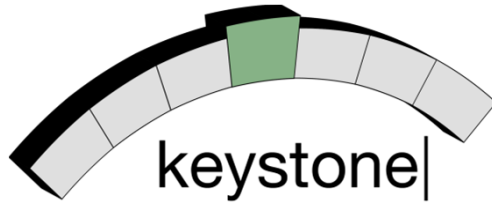
- ▶ WORKPLAN 2014 -- > profile WORKSHOP  
Title: **WG1-WG2 joint workshop**, co-located with ESWC 2014  
Date: May 2014  
Number of participants to be reimbursed: 6  
Travel costs: € 4800  
Organisational support: € 1000
- ▶ Proposal
  - ▶ Increase the budget  
Travel costs: € 4800 + 5200  
Organisational support: € 1000 + 1000
  - ▶ Decrease the budget of the second WG meeting
- ▶ This decrease can be compensated by using money saved during the year
- ▶ [DECISION]





## Organization of the Network – Participation in Meetings

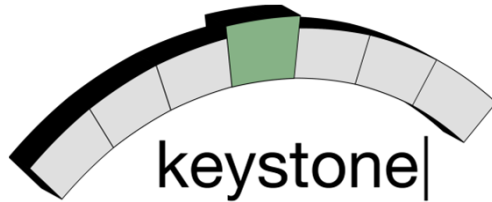
1. MC members have to confirm their participation at least 1 Month before the meeting (Motivation: we can ask the MC substitutes)
  2. Rule for creating the list of attendants
    1. WG Chair asks the WG members for availabilities
    2. The selection takes into account these criteria
      1. Participation in previous meetings
      2. Research connection with the scope of the meeting
      3. Status of ESR
      4. Gender Balance
      5. Geographic Balance
  3. Possible speakers
    1. Call for speakers
    2. Direct selection by ESB members
- ▶ [DECISION]



## MoU objectives & Scientific planning- Medium & Long Term Planning

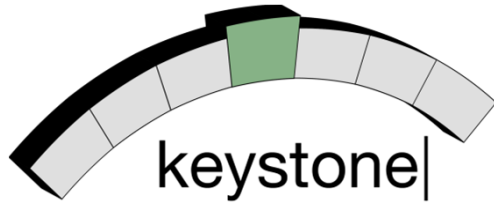
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- ▶ WG3-WG4 Meeting submitted to ISWC
  - ▶ [Paulo]



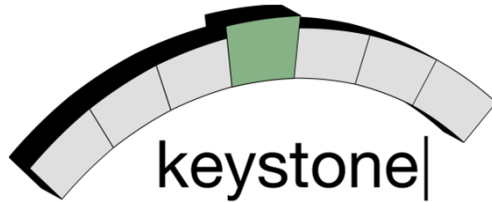
## MoU objectives & Scientific planning- Medium & Long Term Planning

- ▶ Second WG Meeting [close to ISWC 19-23 October]
- ▶ The theme: “Querying the Semantic Web”.
  - ▶ Invited speakers
  - ▶ brainstorming session
  - ▶ Joint research papers and proposals
- ▶ The Working Groups will contribute to the analysis of the research theme according with their analysis perspective. In particular:
  - ▶ WG1: methods for analysing and representing these sources.
  - ▶ WG2: development of novel methods and algorithms that enable an effective and efficient keyword search over distributed structured sources as well as the selection of the most relevant high quality sources for specific user queries
  - ▶ WG3: languages and models for querying sources in the semantic web.
  - ▶ WG4: definition of the most appropriate datasets and scenarios for testing.
- ▶ [COMMENTS?]



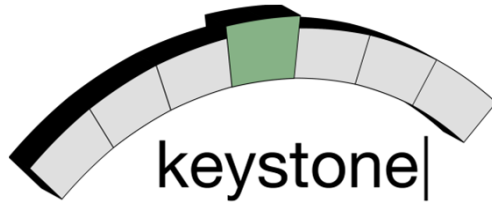
## MoU objectives & Scientific planning- Long Term Planning

- ▶ Which are the themes will be faced next year?
- ▶ Which are the results expected from the COST perspective?
- ▶ Which actions can lead to the achievement of the results?
  - ▶ Meetings
  - ▶ STSMs
  - ▶ Joint applications to H2020 and other frameworks
  - ▶ ...
- ▶ NOTE: among the results, we have to organize a training school!
- ▶ [COMMENTS?]



## MoU objectives & Scientific planning- Involvement of Enterprises

- ▶ Strategies for involving enterprises
  - ▶ Participation in open events organized by our Institutions
  - ▶ Writing applications for H2020
- ▶ Could we think about Enterprise oriented events to organize next year?
- ▶ Industrial Advisory Board?



## Dissemination planning

- ▶ Promote and Collect papers written by KEYSTONE people (authors at least from 2 different units and at least from 2 different countries)

- ▶ **Acknowledgement**

- ▶ For works co-authored by at least two WG/MC members from at least two different countries participating to the Action:

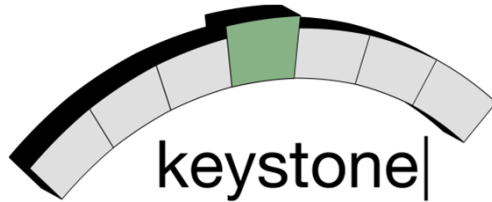
*The authors would like to acknowledge networking support by the COST Action IC1302  
([www.keystone-cost.eu](http://www.keystone-cost.eu))*

- ▶ For outputs of Short-Term Scientific Missions:

*This work was supported by a STSM Grant from the COST Action IC1302  
([www.keystone-cost.eu](http://www.keystone-cost.eu))*

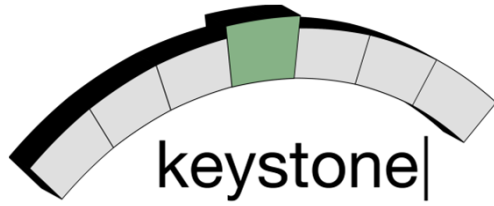
- ▶ Editorial Board [John]

- ▶ Newsletter [John]



## Preparation of the Annual Progress Conference

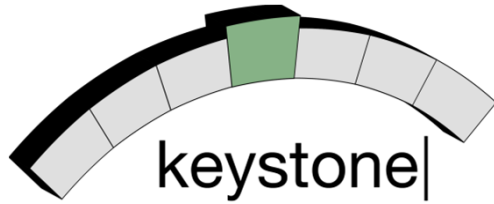
- ▶ Annual Progress Conference, which will take place on 23rd - 24th April, 2014, in Košice, Slovakia.
- ▶ We have to produce
  - ▶ A 5 minute presentation following a [template](#)
  - ▶ A poster following a [template](#)
- ▶ To know: next year we have to produce a [progress report](#)
- ▶ [HELP?]



AOB

- 
- ▶ Nothing ...

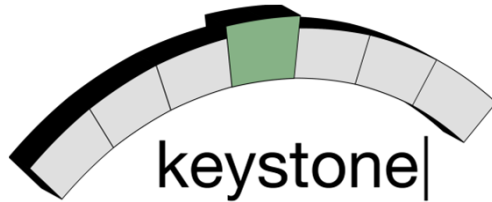




## Location and date of next meeting

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- ▶ ISWC 19 [Sunday] -23 October
  - ▶ Recall: 30 Nov the last payment for this year



## Summary of the decision

- ▶ List of electronic approvals
  1. Minute of the 1st MC Meeting
  2. Deadline confirmation the participation in MC-Meeting
  3. Workplan 2014
  4. List of the WG Members
  5. STSMs calls
  6. List of the WG Members - Update
  7. STSM approval of Call 1