



**Draft Agenda
Management Committee Meeting**

COST Action no. IC1302

Action Title: Semantic keyword-based search on structured data sources (KEYSTONE)

Venue Leiden, Country Netherlands from 24 March 2014 (13.00) to 24 March 2014 (16.00)

To be completed by the meeting secretary and circulated to the MC, the DC Rapporteur(s) and the COST Office (Science and Administrative Officer)

- 1) Welcome to participants
- 2) Adoption of agenda
- 3) Update from the Action Chair [30 min]
 - a) Status of Action
 - b) Action budget status
 - c) STSM status and new applications
 - d) Website and other tools for managing the action (Publications / Open annotated bibliography)
- 4) Update from the Grant Holder [15 min]
- 5) Organization of the Network [45 min]
 - a) Executive Scientific Board Composition and Role
 - b) How to involve MC/WG members
- 6) Follow-up of MoU objectives & Scientific planning [60 min]
 - a) Scientific strategy and activities for 2014
 - b) Participation in meetings
 - c) Medium and Long-term planning
 - d) Involvement of Enterprises
 - e) Dissemination planning (Publications and outreach activities)
 - f) Newsletter
- 7) Preparation of the Annual Progress Conference
- 8) AOB
- 9) Location and date of next meeting
- 10) Summary of MC decisions
- 11) Closing